

# SNAP (Super Neighborhood Action Plan) Request Form

## City Use Only:

MCAO Liaison: \_\_\_\_\_

Date Rec'd: \_\_\_\_\_

Log #: \_\_\_\_\_

SNAP #: \_\_\_\_\_

## 2013 SNAP Referrals

### Instructions:

- This form is for use by each SNC designee to submit SNAP Requests
- Use one form for each SNAP request approved by your Super Neighborhood Council
- Refer to the SNAP Matrix Chart as a reference guide for completing this request
- Please do NOT include Capital Project (CIP) or 311 items as SNAP Requests

Super Neighborhood Name: \_\_\_\_\_ SN#: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Street Address or Email: \_\_\_\_\_

Subdivision (if applicable): \_\_\_\_\_ Council District(s): \_\_\_\_\_

## SNAP REQUEST ITEM:

*Please List One SNAP Item per Each Form*

### Public Works and Engineering Department: (Check One Box Only)

<input type="checkbox"/>	Maintenance Needs Review of Neighborhood Streets (Concrete or Asphalt)	<input type="checkbox"/>	Amendment/Removal of a Bike Lane/Route	<input type="checkbox"/>	
<input type="checkbox"/>	Maintenance Needs Review of Thoroughfare or Collector Streets (Concrete or Asphalt)	<input type="checkbox"/>	Bikeway Signs (crossing signs only on approved bikeways)	<input type="checkbox"/>	

### Parks and Recreation Department: (Check One Box Only)

<input type="checkbox"/>	Park Gates	<input type="checkbox"/>	Park Signage (Standard)	<input type="checkbox"/>	Trash Cans
<input type="checkbox"/>	Park Tables	<input type="checkbox"/>	Barbeque Pits / Grills	<input type="checkbox"/>	Park Benches
<input type="checkbox"/>	Drinking Fountain	<input type="checkbox"/>	Mulch esplanade (island design)	<input type="checkbox"/>	Minor drainage corrections on park grounds ( <i>other drainage improvements will require major grading &amp; infrastructure via CIP</i> )
<input type="checkbox"/>	Restripe recreational amenities ( <i>i.e. tennis courts, basket ball courts, etc.</i> )	<input type="checkbox"/>	Mulch esplanade (entire esplanade)	<input type="checkbox"/>	Minor trail and parking lot repairs ( <i>other repair/replacement must be accomplished via CIP</i> )

## SNAP REQUEST DETAILS:

**SNAP Item Location or Address:** *(Be Specific ! Example: 1234 Street located at SW corner of Texas Blvd and Main Street)*

**SNAP Item Description:** *(Provide Clear, Specific Details of this Request and what you hope to accomplish—if approved)*

**SUBMISSION DATE:**